

# Account for due diligence pursuant to the Transparency Act for the period 1 January to 31 December 2023

27.06.2024

### **About the Sector Asset Management Group**

Sector Asset Management AS (Registration no. 887 139 342) is the parent company of the Sector Asset Management Group. The parent company and its subsidiaries Sector Capital AS (Registration no. 813 391 082), Sector Fund Services AS (Registration no. 988 014 060), SAM Investments AS (Registration no. 931 435 507) and Sector Theta AS (Registration no. 929 278 836) are limited liability Companies established in and with operations in Norway. Most of the Companies in the Group offer financial services (within asset management), are subject to sector-specific rules and are supervised by the Financial Supervisory Authority of Norway. One company is established as a holding company for certain foreign investments. The Companies that conduct regulated activities have adopted a comprehensive set of instructions that regulate how the respective Companies and their employees are to behave and comply with applicable laws and regulations. The Companies provide various types of financial services related to asset management, and are therefore not involved in the production, manufacture or trading of physical products.

The majority of the Companies' suppliers and business partners are domiciled in low/moderate risk jurisdictions, which have introduced legislation related to human rights and decent working conditions with effective enforcement. The main jurisdictions from which the Companies procure products and services include the low-risk countries of Norway and Ireland, as well as moderate-risk countries such as the United States and the United Kingdom. The Companies do not have suppliers or business partners operating from or in higher risk countries. Because of the Companies' service offerings, the third parties involved in providing the Companies' services are often other regulated entities in the financial markets area, which are themselves subject to supervision.

### **About the Transparency Act and its requirements**

The Transparency Act entered into force on 1 July 2022 and aims to promote Companies' respect for fundamental human rights and decent working conditions in connection with the production of goods and the provision of services. The public must have access to information about how Companies deal with negative consequences for fundamental human rights and decent working conditions. In line with the OECD Guidelines for Multinational Enterprises, the Act imposes a duty of information and a duty to carry out due diligence assessments that must be accounted for in a report that is updated and published at least annually – the first time by 30 June 2023.

## General guidelines and procedures for working with due diligence in the Sector Asset Management Group

The Companies in the Sector Asset Management Group respect fundamental human rights and decent working conditions, and require employees of the Companies to do the same. It is the Companies' Board of directors and general manager who have the overall responsibility for regular review of risk assessments. The CEO reports to the Board of directors of the respective regulated Companies on a quarterly basis. The Board reviews and takes the reports into account. The company prepares an annual report in accordance with the Transparency Act, which is reviewed and approved by the Board. Fundamental human rights and decent working conditions must always be taken into account in the Companies' operations.

Companies shall also seek to avoid creating or contributing to a negative impact on fundamental human rights and decent working conditions through their supply chains or business partners. Special rules and guidelines regarding employees' duty to respect fundamental human rights and



decent working conditions have been drawn up, and which the Companies' employees must comply with the *Instruction on respect Human Rights and Decent Working Conditions*.

In line with the Transparency Act, our Companies monitor all their regular suppliers and business contacts and conduct regular due diligence assessments with respect to risks related to matters related to fundamental human rights, employment, the environment and climate, and anticorruption. When working with the due diligence assessments, we review the results of responses to surveys that are sent out to our suppliers and business partners. In addition to, or as an alternative to these surveys, we look at the guidelines prepared by the business partner and possibly other public sources. The Sector Asset Management Group has a sustainability policy and believes that sustainability must be managed as a natural and integrated part of the investment process, with a focus on ESG factors that are material to underlying investments. The Companies in the Group have signed the UN Principles for Responsible Investment (UN PRI), which is the foremost international organisation for investor cooperation in the field of responsible investment. As members, Companies undertake to implement and report on how sustainability is integrated into the investment process. Risk assessment for violations of human and labour rights is a growing focus area for PRI. The Sector Asset Management Group is engaged in several working Groups focusing on human rights, including the PRI Human Rights and Social Issues Reference Group, as well as in II-HRD-The Investor Initiative on Human Rights Data.

On occasions where Companies are uncertain about the impact of our business contacts on the outside world, further investigations must be carried out, and the circumstances must be accounted for and documented. If further investigations do not satisfy the safeguarding of the conditions under consideration, it may have consequences for the contractual relationship with the respective Companies in the Sector Asset Management Group. We will largely seek to influence our business partners in order to minimize risk and prevent any breaches. We will strive to ensure this, among other things, by including contractual obligations regarding compliance with legal provisions, requesting them to comply with the duty to provide information about any negative impacts on human rights and decent working conditions, to comply with our Supplier Code of Conduct, etc.

In order to safeguard the fundamental human rights and working conditions of our employees, the Companies in the Sector Asset Management Group have coordination agreements regarding Health, Safety, and Environment (HSE) and whistleblowing pursuant to the Working Environment Act. Employees are encouraged to report non-conformities via a digital non-conformance system in order to systematically work for and safeguard a good working environment. The Safety Representative in Sector Fund Services AS handles any cases and deviations for the entire Sector Asset Management Group on an ongoing basis.

### Risk assessment of Sectors' own operations, suppliers and partners

The Companies have not identified potential or actual negative impacts on human rights and decent working conditions in their own operations. The Companies comply with Norwegian laws and regulations that incorporate and reflect human rights and requirements for decent working conditions. The Companies have not identified other factors related to their own operations that indicate a risk that the company is causing or contributing to adverse consequences for human rights and decent working conditions.

The Companies have not identified any potential or actual adverse impacts on human rights and decent labor conditions that are directly related to the Companies' operations, products, or services via their current supply chain or business partners, or any other relationship associated with any suppliers or business partners that indicate a risk of potential or actual adverse impacts. The Companies' suppliers and business partners are recognised organisations domiciled in low/moderate risk jurisdictions and often regulated financial market participants. Contracts entered into with suppliers and business partners are sought to contain common compliance clauses that require the counterparty to comply with applicable laws and regulations. The Companies have not identified



other matters related to their management activities that indicate a risk that the respective company causes, contributes to or is directly linked to potential or actual adverse consequences.

The Companies have prepared a Supplier Code of Conduct that is published on the Companies' websites. This Supplier Code of Conduct is distributed to suppliers and business partners as new agreements are to be signed and sets out the Companies' expectations in terms of human rights and decent working conditions. Furthermore, the Companies seek to include compliance clauses addressing human rights and decent working conditions in contracts entered into with new suppliers and business partners or alternatively seek to ensure compliance by allowing suppliers to specifically confirm that they comply with our Supplier Code of Conduct.

#### Contact

For questions about this Account and our approach to fundamental human rights and decent working conditions, please contact <a href="mailto:compliance@sector.no">compliance@sector.no</a>.

Oslo, 27.06.2024

The Board of Directors of Sector Asset Management AS

Knut N. Kjær (Chairperson of the Board)

Dag Erik Rasmussen (Deputy Chairperson of the Board)

Svein R. Høgset (Board director)

Trond Horneland (Board director)

Wollert Hvide (Board director and CEO)